



Action planning review

Use these sheets to review how comfortable you feel with the planned approach when gearing-up to go on a farm visit and/or as a personal 'debrief'

Adviser

Farm code

Date.....

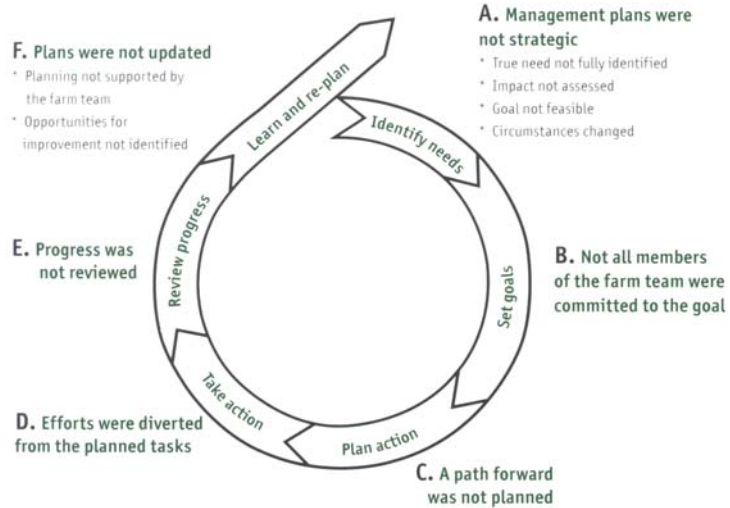
Stalling points experienced by others

What it does

Improves the likelihood of a successful outcome for the client by focusing follow-up on potential gaps or weaknesses in the planned approach

How to use

Score how confident you feel about each aspect of the planning process (1-6)
Explore the reasons why you gave it that score
And decide if anything could be done differently (topics that would benefit from further discussion, training needs, getting others involved, etc)



Actions arising from this review

- 1.....
- 2.....
- 3.....

Action planning review (the dot points are drawn from issues faced by others)

1. Management plans fit the needs of the business

a) The true management needs were identified

- Advisers are confident the factors limiting udder health have been identified
- Interactions between farm team members will improve udder health
- Managers can identify high priority actions and monitor progress
- Planning and review are contributing to milk quality management
- The 'must do' steps can be compartmentalised and acted on

Strongly disagree ● ————— ● Strongly agree
Disagree Neutral Agree

Why:

b) The outcomes were well-described

- Benefits, costs and risks of the strategy are well-described
- The owner/manager is convinced the strategy will make a difference
- The farm team has a solid grounding in the basic principles underpinning mastitis control

Strongly disagree ● ————— ● Strongly agree
Disagree Neutral Agree

Why:

c) The goal was feasible

- The goal is realistic (not too ambitious)
- The goal is economic
- The udder health goal is consistent with the goals (direction) of the overall farm business

Strongly disagree ● ————— ● Strongly agree
Disagree Neutral Agree

Why:



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<p>d) Any change in circumstances has been considered</p> <ul style="list-style-type: none"> Short and medium-term risks to mastitis and milk quality have been considered and can be managed Management priorities across the farm have been re-assessed (±external advice sought) Labour requirements can be met New employees understand the milk quality system of the farm and their practices fit the existing farm system Employers are comfortable not 'doing everything themselves' 	<p>Strongly disagree Strongly agree</p>
<p>2. The whole farm team shares a common goal</p> <ul style="list-style-type: none"> All farm team members have a common understanding and focus on what is trying to be achieved Advisers have sufficient information to make a strategy for the farm 	<p>Strongly disagree Strongly agree</p>
<p>3. A path forward was planned</p> <ul style="list-style-type: none"> The impact of not implementing the strategy is well-understood Individual team members understand how they contribute to udder health and milk quality The manager has a strategy to build the udder health management capacity of the farm team 	<p>Strongly disagree Strongly agree</p>
<p>4. The planned tasks can be (have been) implemented</p> <ul style="list-style-type: none"> The roles and responsibilities of team members are well-described 	<p>Strongly disagree Strongly agree</p>
<p>5. Progress can be (has been) reviewed</p> <ul style="list-style-type: none"> Progress toward the goals is being measured The plan has been reviewed recently and the goal and tasks are still relevant, economic and practicable 	<p>Strongly disagree Strongly agree</p>
<p>6. The plan remains relevant and focuses activities</p> <p>a) Planning is supported by all team members (including advisers)</p> <ul style="list-style-type: none"> The farm team has regular joint planning sessions (±facilitated by a third party) The pros and cons of suggestions by team members are carefully considered and their skills and knowledge are used The team has a way of identifying priorities and assessing risks when things get difficult <p>b) Opportunities for improvement are being identified</p> <ul style="list-style-type: none"> Opportunities for improving cell count, clinical cases or risk management in the herd have been identified 	<p>Strongly disagree Strongly agree</p>
	<p>Strongly disagree Strongly agree</p>